

EEO PUBLIC FILE REPORT

This Report covers full-time vacancy recruitment data for the period: **July 23, 2016 – July 22, 2017.**

1) **Employment Unit: Wolfhouse Radio Group, Inc.**

2) **Unit Members (Stations and Communities of License):**
KEXA(FM), King City, CA
KMJV(FM), Soledad, CA
KRAY-FM, Salinas, CA
KTGE(AM), Salinas, CA

3) **EEO Contact Information for Employment Unit:**

Mailing Address: Wolfhouse Radio Group, Inc. 548 E. Alisal St., Ste. A Salinas, CA 93905	Telephone Number: (831) 757-1910
	Contact Person/Title: Erica Villalobos, Office Manager
	E-mail Address: erica@wolfhouseradio.net

4) **Full-Time Job Vacancies Filled by Each Station in the Employment Unit:**

Job Title

Recruitment Source Referring Hiree

Stations KEXA(FM), KMJV(FM), KRAY-FM, and KTGE(AM) are Equal Opportunity Employers.

5) Job Title: Account Executive

Referral Source(s) of Hiree: Former Employee

Name of Organization Notified of Job Vacancy	Contact Person	Address	Telephone Number	# of Interviewees Referred	Did Recruitment Source Request Notification? (Yes or No)

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6) **Total # of Interviewees Referred:** For the period from July 23, 2016, through July 22, 2017, this Employment Unit interviewed 0 interviewees for full-time job vacancies.

7) **Supplemental Recruitment Initiatives.**

(a) **Initiative: INTERNSHIP PROGRAM**

Wolfhouse Radio Group, Inc. offers an internship program where students have the opportunity to earn school credit and experience in the radio industry. Interns work with the promotions director coordinating live remotes, sticker stops, and on-air promotions. Interns also gain on-air experience assisting the stations' program director. Wolfhouse Radio Group, Inc had two (2) interns during the period covered by this report gaining radio experience. One Stop Career Center Youth Program: 7/15-8/15, 1/16-3/16.

(b) **Initiative: PARTNERING WITH LOCAL SCHOOLS/ LOCAL COMMUNITY EVENTS TO ENCOURAGE EDUCATION AND OPPORTUNITY IN RADIO INDUSTRY.**

Wolfhouse Radio Group, Inc. partners with local schools and community organizations encouraging the importance of education and discussing careers in radio. By supporting local students and helping them raise funds for educational fieldtrips and scholarships, we are given the opportunity to reach out to students and teach them about the radio industry. Local community events, such as the California Rodeo and International Airshow in Salinas are other great events where Wolfhouse Radio Group, Inc. sets up a booth and reaches out to a lot of local youth encouraging them to get involved in our internship program to learn more about the radio industry and earn school credit. In addition, these events demonstrate the entertaining and rewarding aspects of radio and careers in broadcasting. On-air personalities, office personnel and station interns participate in these activities and interactions with students. General Manager: Ramon Castro LULAC: 6/20/17-7/15/17, Salinas California Rodeo: 6/21-7/22/17

(c) **Initiative: TRAINING TO MANAGEMENT LEVEL PERSONNEL**

Management stays updated on state bulletins and publications via internet and industry newsletters to ensure our staff stays well-informed of the latest EEO policies. This information is then distributed to all staff and posted in high traffic areas of the office. The Company Employee Handbook, provided to each employee, also informs employees of the Company's EEO and non-discrimination policy. In addition, Wolfhouse Radio holds semi-annual mandatory meetings with heads of departments to have an open discussion on concerns and suggestions to ensure Wolfhouse Radio Group, Inc. is a safe place to work and an equal opportunity employer. These sessions are led by the Vice President of Operations, Department Heads, and the Company's President. Hector Villalobos, CEO, Nell Ahl, Vice President of Operations, Ramon Castro, General Sales Manager, Erica Villalobos, Office Manager, Aristeo Gonzales Program Director 11/3/2017& 5/9/2017

(d) **Initiative: TRAINING PROGRAMS**

Wolfhouse Radio Group, Inc. offers much opportunity for our personnel to develop and acquire new skills that allow for advancement within the company. Computer skill courses are available for employees to take (Microsoft Excel, Powerpoint, Word, etc.). Accounting courses are also available to interested employees. Employees are offered time off of work to take a course during work hours upon request. While offered, no one took advantage of this opportunity this year.

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